

**Minutes**  
Squamish Public Library Board  
Wednesday, October 18, 2023, 5:30 PM

**In attendance:** Molly Loudon, Sarah Bainbridge, Hilary Bloom, Esther De Vos, Hasrat Grewal, Doug Race, Janet Jamieson, Andrew Hamilton, Dana Fleming, Christine Baker, TlalaKwot

**Regrets:**

**Minutes:** Rya Kobewka

1. **Welcome:** We would like to acknowledge that we are gathered on the unceded territory of the (Skwxwu7mesh) Squamish First Nation
2. **Library Vision/Mission/Values Shareback with Christine Vandebek of EFFECTegy (20 minutes)**
  - a. Motion to adopt mission and vision and endorse the core values
  - b. Moved: Molly                      Second: Dana                      Moved
3. **Approval of Agenda**
  - a. Moved: Dana                      Second: Doug                      Moved
4. **Approval of September 20, 2023 minutes**
  - a. Moved: Esther                      Second: Sarah                      Moved
5. **Treasurer's Report**

Budget was presented to council; feedback was supportive and there were no objections to the submissions. The budget will be approved in December. A new library building was also raised to the council – more awareness is needed in the wider community about the need for a larger building.
6. **Governance Committee Report**

The Director evaluation has been sent out to board and staff – Esther is working on compiling a summary report which is sent to Molly. The board self-evaluation was also completed, and the board is happy with how everything is functioning. There may be room to learn about finance and reconciliation. Also, some comments are more follow through with the buddy system for new trustees being paired with established trustees.
7. **InterLINK Report**

Dana attended a recent InterLINK call – there is a zoom about digital licensing on October 30<sup>th</sup> – “the eBook call”. The extra grant money means there is more Indigenous corporate training for the board. It is free to all board members and Dana will send out to everyone and they can sign up.
8. **Director's Report**

Lots of well attended events in September and October. Hilary to meet with Whistler and Pemberton libraries to talk with MLA Sturdy about provincial funding for libraries in the riding. We are also finalizing the violence risk assessment for the library.

## 9. Council Report

Council has been busy listening to budget presentations. Next steps: moving into public outreach and public information meetings – budget changes can be made between now and December. Lots of rezoning and permits coming to council. Council has approved an expansion for BC transit routes. Reiterated the need for more public advocacy about the library → what can the board do to promote the library and its future.

## 10. Business Arising

### a. Strategic planning update

Hilary has been in discussions with Christine and Andrea about how the strategic planning process could unfold if we were to continue working with them. There is an opportunity between strategic planning starts for staff to engage with the community. Is there opportunity to pressure test the new vision and mission with the community?

### b. Trustee recruitment update

There were 12 applicants for board – 1) recommendations are still being discussed, and 2) there are a few things in the policy that need updates.

## 11. New Business

### a. Draft conflict of interest policy

Work and review is still underway; policy will be brought back to the board at a future meeting.

### b. Meeting room fees

Recommending that library meeting room rental fees increase to a two-tier pricing model to be adopted for Jan 1, 2024, with \$35 for non-profit and \$75 for commercial and a minimum of 2 hours.

Motion to approve recommendation of two-tier fee process starting Jan 1, 2024 with an opportunity to review in June 2024.

Moved: Christine          Second: Janet          Moved

### c. Draft 2024-2026 budget discussion

The draft budget will be coming to the board at the November meeting. In the next month, if there is any feedback about how to spend the enhancement grant (roughly \$300,00 over the next three years), please make suggestions.

## 12. Adjournment

### a. Moved: Esther          Second: Doug          Moved